

BEKWAI MUNICIPAL ASSEMBLY - ANNUAL ACTION PLAN FOR 2022

S/N	OBJECTIVES	ACTIVITIES	LOCATION	INDICATOR (S)	TIME FRAME (QUARTER)				INDICATIVE BUDGET GH¢	SOURCES OF FUNDING		IMPLEMENTATION AGENCIES		M&E
					1 st	2 nd	3 rd	4 th		IGF	GoG/Other	Lead	Collab.	
CENTRAL ADMINISTRATION														
1.	Deepen political and administrative decentralization and strengthen fiscal decentralization	Pay Compensation of Employers	Bekwai	Compensation to Employers paid					P	IGF	-	Finance & Planning Unit	Budget Unit	MPCU
2.		Payment of transfer grant to employees	Bekwai	Transfer grant paid to employees					20,000.00	IGF	-	Finance	Budget Unit	MPCU
3.		Payment of overtime allowance /Utility bills	Bekwai	Overtime allowance paid					75,000.00	IGF	-	Finance	Budget Unit	MPCU
4.		Maintenance of Office and Residential Buildings	Municipal Wide	Office and Residential buildings duly maintained					189,848.52	IGF	-	Finance	Works Dept.	MPCU
5.		Maintenance and purchase of furniture, fixtures and Office Equipment	Municipal wide	Office Equipment and furniture Maintained					87,000.00	IGF	-	Finance	Works Dept.	MPCU
6.		Procure cabinet and box for the records office	Bekwai	Items procured					20,000.00	-	DAC F	Finance	Central Administration	
7.		Organization of General Assembly, Sub-committee	Bekwai	Sub-committee meetings organized					126,000.00	IGF	-	Finance	Central Administration	MPCU

		meetings and Other technical Meetings											
8.		Funds for internal audit conference	Bekwai	Conference attended				15,000.00	IGF		Internal Audit	Finance	MPCU
9.		Purchase stationery and publications	Bekwai	Stationery and publications procured				37,000.00	IGF	-	Finance	Transport	MPCU
10.		Maintenance and Running of Official Vehicles, grader and generator	Municipal Wide	Official Vehicles maintained				119,000.52	IGF	DAC F	Finance	Transport	MPCU
11.		Organization of Public Fora/stakeholder consultation and radio discussions	Municipal Wide	Public Fora organized				45,000.00	IGF	DAC F	Budget Unit	Planning Unit	MPCU
12.		Procure fire extinguishers for the Municipality	Municipal Adm.	Extinguishers procured				3,000.00	IGF	-	Fire Service	Revenue	MPCU
13.		Public Education on Pay your Levy	Municipal Wide	Public Education organized				3,000.00	IGF	-	Finance Dept	Revenue	MPCU
14.		Procurement of Value books and Logistics for Revenue/Collectors	Bekwai	Value books and logistics procured				17,000.00	IGF	-	Finance Dept	Revenue Unit Procurement Unit	MPCU
15.		Update Revenue Data and collect data for tree project	Municipal wide	Revenue Data updated				20,000		DAC F	Finance Dept	Revenue Unit	MPCU
16.		Payment of Commission to Revenue Collectors	Municipal	Commission paid to Revenue Collectors				25,000.00	IGF	-	Finance Dept	Revenue Unit	MPCU
17.		Maintenance of accounts computer software	Bekwai	Software maintained				1,000.00	IGF	-	Finance	Central Adm.	MPCU
18.		Procurement of Office Equipment	Municipal Wide	Office Equipment Procured				65,000.00	-	DAC F	Finance	Procurement	MPCU
19.		Gazetting of Fee Fixing Resolution	Bekwai	By-Laws and Fee Fixing Resolution				12,000.00	IGF	-	Budget Unit	Finance	MPCU



		and Assembly By-Laws		Gazetted										
20.		Provide funds for property valuation	Municipal wide	Properties valued					60,000.00		DAC F	Finance Dept.	Budget Unit	MPCU
21.		Rehabilitation and furnishing of Assembly hall	Bekwai	Works on Assembly Hall completed					70,000.00		DAC F	Works Dept.	Central Adm.	MPCU
22.		Rehabilitation of assembly bungalows	Bekwai	Bungalows rehabilitated					50,000.00		DAC F	Works Dept.	Central Adm.	MPCU
23.		Completion of 6 No. boreholes in selected communities	Selected communities	Boreholes completed					50,000.00		MPC F	Works Dept.	Central Adm.	MPCU
24.		Renovation of Ghana fire service office	Bekwai	Office renovated					70,000.00		DAC F	Works Dept.	Central Adm.	MPCU
25.		Renovation of Bekwai library	Bekwai	Library renovated					80,000.00		DAC F	Works Dept.	Central Adm.	MPCU
26.		Strengthening the sub-district structures	Municipal Wide	Sub-Structures Strengthen					86,780.00	-	DAC F	Central Adm	Finance Dept	MPCU
27.		Provide funds for staff development	Municipal Wide	Capacity developed					13,000.00	DACF	-	Central Adm	Finance Dept	MPCU
28.		Installation of staff biometric attendance system	Bekwai	Attendance system installed					18,000.00		DAC F	Human Resources	Central Adm	MPCU
29.		Training for Staffs and Assembly Members	Municipal Wide	Training programme organized					180,000.00	-	DAC F/DD F	Human Resources	Central Adm	MPCU
30.		Organize quarterly Monitoring and Evaluation (M&E) activities and preparation of MTDP 2022-2025	Municipal Wide	Quarterly M&E activities organized and MTDP prepared					120,000.00	-	DAC F	Planning Unit	Budget Unit	MPCU
31.		Preparation of Composite Budget	Bekwai	Composite Budget and Supplementary					15,000.00	-	DAC F	Budget Unit	Finance Dept	MPCU

		and Supplementary Estimate		Estimate prepared									
32.		Support to Traditional and Cultural Activities	Municipal Wide	Traditional and cultural activities supported				20,000.00	-	DAC F	Culture Unit	MPCU	MPCU
33.		Support to Community Initiated Projects	Municipal wide	Support provided to communities				632,816.21	-	DAC F	Works Dept	Central Adm.	MPCU
34.		Implementation of GIFMIS Activities	Bekwai	GIFMIS Activities Implementation				20,000.00	-	DAC F	Finance Dept	Budget Unit	MPCU
35.		Support to NIA Activities	Municipal Wide	NIA Activities supported				10,461.46	-	DAC F	NIA	Finance Dept	MPCU
36.		Support to Statistics Dept. for Market Reading/ office furnishing	Municipal Wide	Department supported				30,000.00		GOG	Stats	Central Adm	MPCU
37.		Continuation of 1no. 2-storey semi-detached block for decentralized departments	Bekwai	Building completed and occupied				80,000.00	-	DAC F	Works Dept.	Central Adm.	MPCU
38.		Completion of 1No.2- Storey Staff Accommodation	New Asanso					545,645.63	-	DAC F	Works Dept.	Central Adm.	MPCU
39.	AGRICULTURE DEVELOPMENT	Support to MAG related activities and PERD	Municipal Wide	MAG activities supported				212,622.62	IGF	MAG	Agric Dept	RADU	MPCU
40.		Support to Planting for Food and Jobs	Municipal Wide	PFJ Activities supported				35,000.00	-	DAC F	Agric Dept	RADU	MPCU
41.		Improve agric productivity	Municipal Wide	Productivity increased				27,528.00		DAC F	Agric Dept	RADU	MPCU
42.		Support to DACT	Municipal Wide	DACT Supported				60,000.00	-	DAC F	Agric Dept	RADU	MPCU
43.		Introduce science and technology to increase yield and	Municipal wide	Yield increased				30,000.00	-	DAC F	Agric Dept	RADU	MPCU








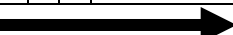
		income																	
44.		Organization of National Farmers Day Rally	Municipal Wide	Farmers Day Rally Organized						65,000.00	-	DAC F	Agric Dept	CENTRAL ADM.	MPCU				
45.	Protect existing forest reserves	Regulate the activities of chain saw operators	Municipal wide	Chain saw operators' activities regulated						1,000.00	IGF	-	MOFA	CENTRAL ADM. Forestry Department					
ENERGY																			
46.	Ensure energy availability and reliability	Provide street bulbs and accessories for selected communities	Municipal wide	Streetlights and accessories provided						80,000.00	-	GoG	CENTRAL ADM.	Works dept.	MPCU				
47.		Procurement of 150 low tension poles for communities	Municipal Wide	Low Tension poles procured						100,000.00	-	DAC F	Works Dept	ECG	MPCU				
FORESTRY																			
48.	Expand forest conservation areas and protect existing forest reserves	Support to tree planting exercise and undertaking afforestation programme	Municipal wide	Report on Afforestation programme						10,000.00	-	DAC F	Forestry	MOFA	MPCU				
ROADS																			
49.	Improve efficiency and effectiveness of road transport infrastructure and services	Desilting and maintenance of roads in the municipality	Municipal wide	No. of km of roads maintained						200,000.00	-	DAC F	URBAN ROADS	Works Dept. Feeder roads	MPCU				
50.		Reshaping of selected feeder roads in the	Daa-Adankragya, Aponya Junction-Bodoma,							200,000.00		DAC F	FEEDER ROADS	Works Dept. Feeder roads					

		municipality (14km)	Ankaase- Wioso- Nrebehi, Bedomase- Junction- Bedomase											
51.		Construction of foot bridge	Nampansa	Foot bridge constructed					40,000.00	-	IGF	Works Dept.	CENTRAL ADM.	MPCU
52.		Filling and gravelling of market space at Anwiankwanta and undertake projects for pilot tree electoral areas	Anwiankwanta						60,000.00	-	IGF	Works Dept.	CENTRAL ADM.	MPCU

WATER AND SANITATION

53.	Promote sustainable water resource development and management	Support to MWST activities	Municipal wide	Report on MWST activities					10,000.00	-	DAC F	MWST	MPCU	MPCU
54.		Management of final disposal sites	Municipal wide	Final disposal sites management report					140,000.00		DAC F	CENTRAL ADM.	Env'tal Health Depts.	MPCU
55.		Procurement of Sanitation tools/cleaning materials for environmental health and communities	Bekwai	Sanitation tools procured and in use					20,000.00	IGF	-	Env'tal Health Unit	Procurement	MPCU
56.		Procure plumbing tools	Bekwai	Plumbing tools procured					5,000.00		IGF	Works Dpet.	Central Adm.	MPCU
57.		Undertake food vender screening institute control	Municipal wide	Number of certificates issued					10,000.00	IGF	-	Env'tal Health	Central Adm.	MPCU

		measures to ensure food security											
58.		Sanitation Management (Funds for fumigation, de-rating and sanitation activities)	Municipal Wide	Funds for fumigation and sanitary facilities provided				175,948,00	-	DAC F	Env'tal Health	MWST, Planning Unit Works Department	MPCU
59.		Expenses on paupers and Covid-19 patients	Municipal Wide	Expenses on paupers paid				8,400.00	IGF	-	Env'tal Health	Social Welfare	MPCU
60.		Acquisition of sanitary site (Stabilization Pond)	Bekwai	Pond acquired				70,000.00	-	DAC F	Works Dept.	Environmental Health	MPCU
61.		Evacuation and clearing of refuse dumpsites and fumigation	Municipal wide	Refuse evacuated				700,000.00	-	DAC F	Works Dept.	Environmental Health	MPCU
MARKET													
62.	Expansion of market facilities	Construction of Kente Center Phase II	Kwamang	Centre completed and in use				10,000.00	-	SIP	CENTRAL ADM.	Works Department	MPCU
63.		Rehabilitation of Bekwai Market / Abattoir Rehab.	Bekwai	Market Rehabilitated				80,000.00	-	DAC F	CENTRAL ADM.	Works Department	MPCU
64.		Construction of Market Stores Phase III	Abodom	Market completed and in use				100,000.00	-	SIP	CENTRAL ADM.	Works Department	MPCU
ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS													

65.	Expand forest conservation areas.	Disaster prevention and management (procurement of relief items and support to disaster)	Municipal wide	Disaster prevention and management executed		45,000.00		DACF	NADMO	CENTRAL ADM. Fire Service	MPCU
66.	Orderly human settlement development	Preparation and Review of Planning Schemes	Selected Communities	Local Plans prepared and reviewed		22,000.00	-	GoG	PPD	Traditional Authority	MPCU
67.		Implement the Street naming and house numbering project	Bekwai	Streets named and houses numbered		50,000.00	-	DACF	PPD	Dev't Planning, Works	MPCU
68.		Organize planning education for communities	Bekwai	Education done		785.00	-	GOG	PPD	Dev't Planning, Works	MPCU
69.		Organize spatial planning committee meetings	Bekwai	Meetings organized		16,550.00	-	GOG	PPD	Dev't Planning, Works	MPCU
70.		Payment for survey works on Assembly lands	Municipal wide	Survey works done		20,000.00	-	DACF	PPD	Survey Dept.	MPCU
71.		Acquisition of land for government projects	Municipal wide	Land acquired		70,000.00	-	DACF	PPD	Survey Dept.	MPCU
72.		Develop tourist site at Kokotro and Kokofu	Kokotro and Koofu	Tourist site developed		20,000.00		DACF	Cultural officer	Central Adm	MPCU
73.		Organize public education on building regulations	Municipal wide	Reports on public education		20,000.00	0	Municipal wide	PPD	Central Adm	MPCU
74.		Undertake monitoring and supervision of physical development	Municipal wide	Supervision reports		20,000.00		Undertake monitoring and supervision of physical development	Municipal wide	Supervision reports	
75.		Conduct public education on dangers of Bushfires	Municipal wide	Report on Public education on				Conduct public education on	Municipal wide	Report on Public education	

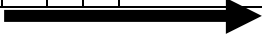
				bushfires conducted					dangers of Bushfires		on bushfires conducted	
INDUSTRY												
76.		Register 80 master craft and graduate apprentices for National Vocational Training Institute Certification (Proficiency 1 and 2 Test)	Municipal wide	80 graduate apprentices registered for exams and certificates issued					2 I - , G 0 F 0 0 0 0 0	REP, CENTRA L ADM.	B A C, R TF	MP CU
77.		Organize Three year technical Apprentices Training for 30no. JHS leavers	Municipal wide	Training organized for 30 JHS Leavers					5 - DACF , 0 0 0 0 0	REP, CENTRA L ADM.	B A C, R TF	MP CU
78.		Train 80 Graduates on Health and Environmental MGT	Municipal Wide	Training organized for 80 Graduates					5 - DACF , 0 0 0 0 0	Env't Health	H R	MP CU
79.		Construction of 1No. Workshop for Community Development, Technical and Vocational Institute	Amoafo						9 - MP-DACF 9 5 5 , 7 4 4 . 6 2	Works Dept	Ce ntr al A d mi n	MP CU


EDUCATION

80.		Re no vat ion of re ve nu e off ice s	Anwiankwa nta and Bekwai	Offi ces reno vate d				1 5 0 0 0 0	D A C F		W o r k s D e p t	Fina nce	MP CU
81.		Re no vat ion of nu rse ry at cat ho lic sc ho ol	Bekwai	Proj ect com plete d and in use	→		2 0 0 0 0 0	-	DACF	G E S	CE NT RA L AD M. GES	MP CU	
82.		Con str u cti on of tea cher' s qu	Sanfo-Adum	Proj ect com plete d and in use			1 0 0 0 0 0	-	SIF	G E S	CE NT RA L AD M. GES	MP CU	

		art ers																
83.		Co nst ru cti on of 2n o 2U nit Cl ass ro o m blo ck wi th an cil lar y fac ilit ies	Kokotro Akyeremade	Clas sroo m com plete d and in use							7 0 0 . 0 0 0 0 0	-	DDF			G E S	Wor ks	MP CU
84.		Co nst ru cti on of 1N o 3U nit cla ssr	Kwamang	Clas sroo m blo ck cons truct ed							3 5 0 . 0 0 0 0 0	-	DDF			G E S	Wor ks	MP CU


		oo m bl oc k wi th an cil lar y fac ilit ies												
85.		Co nst ru cti on of 1N o. 3U nit cla ssr oo m bl oc k wi th an cil lar y fac ilit ies	Bekwai Methodist	Clas sroo m bloc k cons truct ed				3 3 . 0 0 0 . 0 0	-	DDF		G E S	Wor ks	MP CU
86.		Co	Bekwai	Clas				3	-	DDF		G	Wor	MP





		struction of 1N o. 3U nit classroom block with ancillary facilities	Anglican	room block constructed				50,000.00			ES Dept	CU
87.		Monitor the implementation of the School fee	Municipal Wide	Monitoring report prepared				10,000.00	-	GoG	GENERAL ADM.	MP CU

		ding and fre e S. H. S pr og ra m me s an d re ve nu e col lec tor s												
88.		Const ru cti on of In o. 6- un it cla ssr oo m bl oc	Bogyaa Besease	Ino. 6- Unit Clas sroo m com plete d and in use					1 - DDF			W o r k s D e p t.	GES	MP CU



		k wi th an cil lar y fac ilit ies												
89.		M an uf act ur e an d su pp ly du al de sk s an d m on o de sk s to sc ho ols	Municipal wide	Des k supp lied to scho ols				5 0 0 . 0 0 0 . 0 0	DACF	C E N T R A L A D M .	Wor ks Dept	MP CU		

90.		Pro cure 50 roun d tab les and ch air s for Be kwai Meth od ist K G	Bekwai	Desk supp lied to scho ols		5 4 . 0 0 0 . 0 0	DDF	C	Wor ks Dept	MP CU
91.		Su pp ort to Ne ed y St ud ent s (S ch ola rsh ips)	Municipal Wide	Sup port prov ided to need y stud ents		8 0 . 0 0 0 . 0 0	- DACF	C	HR	MP CU

92.		Support to District Education Fund and Sports Development	Municipal Wide	Support provided to the district education and sports development	→	96,780.00	-	DACF	GES	MP CU
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HEALTH

93.		Support for disease surveillance and control activities	Municipal wide	Activities supported	→	102,889.24	IG F	-	MDH	Central Adm.	MPC
94.		Support to maternal and child health and	Municipal wide	Activities supported	→	2,	IG F	-	MDH	Central Adm.	MPC

		nutrition activities	n i c i p a l w i d e					0 0 0 . 0 0				
95.		Procure electrical accessories	M u n i c i p a l W i d e	Electrical accessories procured				5 . 0 0 0 . 0 0	DACF	Works Dept.	Procurement	MPC
96.		Provide lab equipment to health center to improve reporting by health facilities	G y a s i k r o m	Equipment provided to facility				1 0 . 0 0 0 . 0 0	DACF	MoH	CENTRAL ADM. MDH	MPC
97.		Support for HIV/AIDs programmes and activities	M u n i c	Programmes supported				2 1 . 6 4	DACF	Health Dir.	Central Adm.	MPC

			i p a l w i d e						8 . 8 4				
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COMMUNITY DEVELOPMENT & SOCIAL WELFARE

98.	Promote full participation of PWDs in social and economic development of the country.	Monitor the implementation of LEAP activities in the 34 beneficiary communities	M u n i c i p a l w i d e	Reports on sensitizations					3 0 . 0 0 0 0	-	DACF/ GOG	Social Welfare/ Community dev't office	C E N T R A L A D M .	MPC U
99.		Capacity building on Vocational skills for PWDs and support in income generating activities	M u n i c i p a l w	Materials and supplies provided to PWDs and build their capacities					1 6 0 . 0 0 0 0	-	DACF/ GOG	Social Welfare/ Community dev't office	C e n t r a l A d m	MPC U

			i d e										
100.		Education and sensitization of five (5) communities on Gender Dev't, child abuse, streetism, teenage pregnancy, child delinquency and monitoring of day care centres	S e l e c t e d c o m m u n i t i e s	Activities implemented					4 0 , 0 0 0 . 0 0	DACF	Social Welfare/ Community dev't office	C e n t r a l A d m .	MPC U
101.		Sensitization of domestic violence against women in 4 communities	S e l e c t e d c o m m u n i t i e s						1 , 5 0 0 . 0 0	DACF	Social Welfare & Community Devt	C e n t r a l A d m .	MPC U

			n i t i e s										
102.		Promoting the need for the Girl Child Education	S e l e c t e d c o m m u n i t i e s						2 . 0 0 0 . 0 0	DACF/ IGF	Social Welfare & Community Devt	C e n t r a l A d m	MPC U

SECURITY

103.		Provide support for maintenance of security and order	M u n i c i p a l - w i d	Logistical support provided for patrolling and other services							7 0 . 0 0 0 . 0 0	- DACF		CENTRAL ADM.
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